

*Legal 4*  
*1-6001 2*  
**JUL 15 1955**

**MEMORANDUM FOR:** Deputy Director (Support)

**SUBJECT:** Agency Policy Concerning Uniforms

**REFERENCES:** (1) Memorandum from Comptroller to DD/S, dated 22 March 1955, Same Subject.  
(2) Memorandum from SA/DD/S to OGC, dated 1 April 1955, Same Subject.  
(3) Memorandum from OGC to DD/S, dated 21 June 1955, Same Subject.

1. In accordance with your request, this Staff has reviewed the above referenced memoranda, the Bureau of the Budget Circular No. A-30 (Revised) dated 10 June 1955, and the many different practices concerning the issuance of uniforms now being followed by the various components of the Agency.

2. It is recommended that an Agency regulation be promulgated which will establish a definite Agency policy in connection with the furnishing of and payment for uniforms. A draft of a proposed regulation is attached (See TAB A). This regulation provides for:

a. A review by each operating official of all existing uniform requirements for all employees under his jurisdiction.

b. A determination, for each group of employees, whether the wearing of a uniform is necessary and whether the best interests of the Agency will be served by furnishing uniforms or by paying a uniform allowance.

c. Approval by the DD/S of such uniform requirements.

d. Issuance of uniforms or the payment of a uniform allowance to those employees who are required to wear a uniform.

3. The policy established by the proposed regulation has been discussed with the Comptroller and he concurs.

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4. The Office of General Counsel [ ] concurs in the legal aspects of the proposed regulation.

SIGNED

[ ]  
Chief, Management Staff

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**ATTACHMENT:**

**TAB A - Proposed Regulation**

MS/LJB:ee (15 July 1955)

~~SECRET~~